Job Posting

Information Security Apprentice

Salary:	Minimum starting annual salary $40,000 per year/full-time, exempt (eligible for overtime), benefited position in the 4000 broadband
	Employer paid tuition and books for the apprenticeship program at LRSC
Location:	Grand Forks, ND (A hybrid telework option may be available after completion of the initial training period).
Closing Date:	Applications received by **11:59 p.m. on Sunday, September 9, 2024**, will be given first consideration.

Description:

This position provides administrative and technical assistance in the management of information security. Responsibilities include implementation and support for security technologies, vulnerability management, security training and awareness, remediation of security issues, and participation in incident response. This position will participate in the LRSC apprenticeship program which will lead to an Associate of Applied Science in Information Technology Degree with a concentration in Cyber Security. This position reports to the Director of Information Security for the North Dakota University System (NDUS) /Core Technology Services (CTS) and serves CTS and NDUS campuses.

The anticipated start date for this position is October 1, 2024 (or sooner) and coursework may begin with Spring semester in January 2025.

Minimum Qualifications:

- Acceptance in the LRSC apprenticeship program & agreement to the terms of that program.
- https://www.lrsc.edu/academics/programs/apprenticeship-program
- High School diploma, or equivalent
- Strong interpersonal skills and the ability to effectively communicate with a wide range of individuals and constituencies in a diverse community.
- Ability to work a flexible schedule.

Preferred Qualifications

- Coursework in information technology
- Experience working in a technology or cyber security environment.
- Experience working in higher education.
- Security or technology industry certifications (e.g. SANS GIAC, CompTIA Security+, or similar)

About Apprenticeships: Registered apprenticeships are jobs where you Earn & Learn. While working on the job, you receive one-on-one, full-time training from a skilled staff member of the employer as well as related classroom instruction from Lake Region State College.

Apprenticeship programs are for ambitious people of all ages who want to earn a salary while they learn, gaining real skills and knowledge.

DONE IN 2: LRSC's Apprenticeship Program is designed as a two- to three-year program in partnership with employers. Students are assigned a mentor at their employer to work with throughout the program. LRSC offers apprenticeship and mentor coaching

as a distinct part of the program management. The curriculum is delivered online or at the worksite which makes it convenient for individuals to Earn & Learn. Academic credit is offered for qualified certifications and experience. The required technical courses are front-loaded so apprentices can rapidly advance their knowledge, skills and competency.

We train to meet your career goals!

Contact us today to learn more about this program:
Melana Howe, Development/Corporate Liaison/Apprenticeships | 701.567.4127 | melana.howe@lrsc.edu
Michelle Rakoczy, PhD, Apprenticeship Coordinator |Michelle.Rakoczy@NDUS.edu

APPLICATION INSTRUCTIONS:
Applicants should apply online at https://cts.ndus.edu/about/careers/ and upload a cover letter **specifically addressing the job qualifications,** and a current resume. Professional references may be requested.

Applicants who are veterans and eligible to claim veteran's preference must include Form DD214 with the application for employment; claims for disabled veteran's preference must include Form DD214 and a letter less than one year old from the Department of Veterans' Affairs indicating disability; claims for preference as the eligible spouse of a disabled or deceased veteran must include Form DD214, a marriage certificate and a letter less than one year old from the Department of Veterans' Affairs indicating disability, or the veteran's death certificate. Due to access to restricted information, the successful candidate will be required to complete a satisfactory criminal background check.

Applicants must be eligible to work in the U.S. and I-9 employment certification is required at hire. There is no sponsorship available for this position.

Persons who may need additional job information or may require accommodation or assistance with the application or interview process should contact Jane Grinde at (701) 328.4217, or e-mail jane.grinde@ndus.edu. TTY Number 1-800-366-6888.

CONFIDENTIALITY OF APPLICATION MATERIALS: Pursuant to NDCC 44-04-18.27, applications and any records related to the applications that identify an applicant are exempt, except records related to the finalists of the position, which are open to the public after the search committee has identified the top three finalists.

EEO/AA STATEMENT: NDUS/Core Technology Services is an equal opportunity employer and all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, age, disability, or veteran status.

VETERAN'S PREFERENCE NOTICE: Veterans claiming preference must submit all proof of eligibility by the closing date. Proof of eligibility includes a DD-214 and if claiming disabled status, a current letter of disability from the VA dated within the last 12 months.

NO SMOKING NOTICE: As an employer, the State of North Dakota prohibits smoking in all places of state employment in accordance with N.D.C.C. § 23-12-10.